



Government of Jammu & Kashmir
SCHOOL EDUCATION DEPARTMENT
Civil Secretariat, Jammu

Subject: Leaving of station by Field Officers of the School Education Department without obtaining prior permission of the Competent Authority.

CIRCULAR No: 9 -Edu of 2017

Dated: 13 .12.2017

It has come to the notice of the Administrative Department that a number of senior officers of the Department travel outside the State or shuttle between the two capital cities of the State for official purposes, without obtaining prior permission from the competent authority. More so, HoDs have also been deputing their subordinate officers/ officials/ teaching staff for various training courses outside the State without seeking prior permission/ sanction from the Administrative Department.

This utter disregard for the Administrative Department by the senior officers has been viewed seriously by the authorities.

In view of above, it is enjoined upon all officers/ officials of the School Education Department that no officer/ official henceforth shall leave the station without seeking prior permission from the competent authority for travelling outside the state or from Srinagar to Jammu or vice versa for official engagements. Besides, all HoDs who travel outside the State for official assignments shall keep the Administrative Department abreast of their engagements and submit their tour reports and follow-up action to the Administrative Department.

By order.

Sd/-

(Farooq Ahmad Shah) IAS
Secretary to the Government
School Education Department

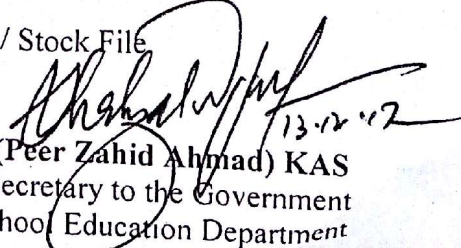
Dated: **13.12.2017**

No. Edu/Gen/132/2016

Copy to the:

1. State Project Director, SSA, J&K, Jammu.
2. Director School Education, Kashmir.
3. Director School Education, Jammu.
4. State Project Director, RMSA, J&K, Jammu.
5. OSD to the Hon'ble Minister for Education for information of the Hon'ble Minister.
6. Special Assistant to the Hon'ble Minister of State for Education for information of the Hon'ble Minister.
7. Principal, SIE, Jammu/ Kashmir.
8. All Chief Education Officers.
9. All Principals DIET.
10. Private Secretary to Secretary to the Government, School Education Department.
11. Concerned.

12. 1/C Website/ Government Order file (w.2.s.c)/ Monday Return/ Stock File


(Peer Zahid Ahmad) KAS
Under Secretary to the Government
School Education Department