

**Government of Jammu and Kashmir**  
**School Education Department**  
 J&K Civil Secretariat, Jammu/ Srinagar.


Subject:- Appointment of Class-IV posts in the School Education Department  
 Division/District Cadres in UT of J&K.

Reference:- 1. GAD's O.M. No.GAD/MTG/BIV/63/2021-09-GAD Datd 19.10.2021.  
 2. SSB/Secy/Class-IV/2021/7093-7102 dated 18.10.2021.  
 3. Circular No. 12-Edu of 2021 dated 16.11.2021.

**Circular No. 32 -Edu of 2022**  
**Dated 22 03.2022**

In continuation to Circular No. 12-Edu of 2021 dated 16.11.2021, issued by School Education Department wherein all the CEO's were directed to utilize the services of Class IV appointees, as Watch and Ward/Chowkidars only and in view of representation from female Class IV employees, it is further directed to utilize the service of Class IV female candidates suitably for any of the assignment of Class IV category as per the requirement of School and smooth functioning of Schools.

Yours faithfully,

  
 (Mohammad Iqbal Mir)KAS  
 Under Secretary to the Government  
 School Education Department

No. Edu=NGK/287/2021-01

Dated 22 03.2022

Copy to:

1. Director School Education, Jammu/Kashmir
2. Private Secretary to Principal Secretary to the Government, School Education Department.
3. All Chief Education officers.
4. Circular/Stock file/Website, SED.