GOVERNMENT OF JAMMU AND KASHMIR
SCHOOL EDUCATION DEPARTMENT,
CIVIL SECRETARIAT, SRINAGAR.

Subject: Issue with Aadhaar Enabled Bio-metric Attendance System (AE-BAS) in School Education Department, Civil Secretariat.

Circular No: 12 –Edu of 2018
Dated: 19.07.2018

The General Administration Department *vide* Circular No. 14-GAD of 2018 dated:15.05.2018, has issued instructions to bring efficiency & punctuality in the Civil Secretariat, J&K and impressed upon all the Administrative Secretaries to direct the employees of the Civil Secretariat under their administrative control to mark their attendance regularly either by Non-Aadhaar Based Biometric Face Recognition System or by Aadhaar based Biometric Attendance System.

However, as the registration of employees is going on for Aadhaar Enabled Bio-metric Attendance System (AE-BAS) in School Education Department some of the employees of the Sub-ordinate departments are choosing the location as Commissioner/Secretary, School Education Department, Civil Secretariat, which should not be the case . As discussed with the State IT department, JKEGA (Jammu and Kashmir E-Governance Agency) they want detailed report of the locations, so that they can make a provision for different locations to be included.

Accordingly, it is impressed upon all the Subordinate Departments that they should issue guidelines to all the Nodal Officers of AE-BAS and all the Head of the respective institutes to make sure that they should not choose the location as Civil Secretariat, J&K for AE-BAS rather the portal of respective HOD offices be used.

Further, the sub-ordinate departments should provide a detailed report on the above mentioned subject and the locations need to be included in the software as desired by state IT department.

The above circular instructions shall be implemented in letter and spirit. Any deviation shall attract action as warranted under rules.
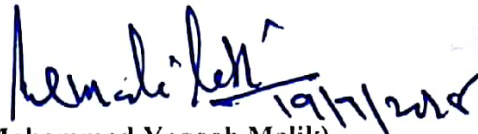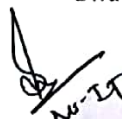
Sd/-
(Rigzian Sampheal) IAS
Secretary to the Government
School Education Department

No:Edu/Adm/46/2018.
Dated: 19.07.2018
Copy to the:-
1. Secretary to Government, Information Technology Department.
2. State Project Director, SSA/RMSA, J&K, Srinagar.
3. Director, School Education, Kashmir/Jammu.
4. Secretary, Board of School Education (BOSE), J&K, Srinagar.
5. OSD to Advisor (G) to Hon'ble Governor for information.
6. Private Secretary to Chief Secretary.
7. Private Secretary to the Secretary to the Government, School Education Department.
8. P.A to Special Secretary(H), for information.
9. I/C Website.
10. Government Order file (w.2.s.c).

(Mohammad Yaqoob Malik)
Under Secretary to the Government
School Education Department