

Government of Jammu & Kashmir
School Education Department
Civil Secretariat, Jammu

Sub: Voluntary retirement case of Sh. Mohd Aslam, Master District Samba (Surplus) drawing salary from GHS, Budhal District, Rajouri.

Ref: DSEJ/NG/M/46036-38 dated 05.02.2022, from Director, School Education, Jammu.

Government Order No:- 256 -Edu of 2022
Dated:- 31-03.2022

In pursuance of Article 230, clause (I) of J&K CSR Vol-I read with SRO-217 dated 22.05.2017, post facto sanction is hereby accorded to the grant of voluntary retirement in favour of Sh. Mohd. Aslam, Master District Samba (Surplus) drawing salary from GHS, Budhal District, Rajouri w.e.f 31.10.2021 subject to the following conditions:-

- i) Sanction for voluntary retirement accorded by the competent (Appointing) authority.
- ii) Forms 3,5,6,7 & 8 etc duly completed.
- iii) Service book duly completed and updated (including retirement entry).
- iv) Details of long term advances viz. House Building advance/convenience advance etc. if any drawn and departmental dues, if any recoverable. Otherwise NDC on this account may be furnished.
- v) LPC.
- vi) Declaration in form A under article-291 (10 of J&K CSR).
- vii) Details of family members of employee showing name, DOB, Relation, Occupation and marital status.
- viii) Four recent passport size Joint photograph of the officer with his spouse (if any).
- ix) Four slips each showing his three specimen signatures and descriptive roll (height and mark of identification).
- x) An attested copy of the document in support of D.o.B of the spouse.
- xi) Name of J&K Bank Branch and Accounts number through which he desire to draw retirement benefits.
- xii) Complete present residential address and address after retirement of the officer with PIN and contact number, if any.
- xiii) Any other information/documents relevant/pertaining to the subject and deemed essential.

By order of the Government of Jammu and Kashmir.

Sd/-
(B.K. Singh)
Principal Secretary to Government,
School Education Department

Dated: 31.03.2022

No Edu- NGJ /56/ 2022

Copy to the:-

1. Joint Secretary, J&K Ministry of Home Affairs, Government of India.
2. Accountant General (A&E), J&K, Kashmir.
3. Director, School Education, Jammu.
4. Pvt. Secretary to Principal Secretary to Government, School Education Department
5. Concerned Official.
6. Incharge Website.
7. Government Order File/Stock File.

(Masood Ahmed Wani)JKAS
Deputy Secretary to Government,
School Education Department.

31/03/22