



GOVERNMENT OF JAMMU & KASHMIR
SCHOOL EDUCATION DEPARTMENT
CIVIL SECRETARIAT, Jammu/Kashmir

Subject:- Constitution of Departmental Committee to examine cases of officers/officials of School Education Department. related to Unauthorized absence / overstay on leave or any other .

Government Order No: 100-JK(Edu) of 2023
Dated: 24-04-2023

Sanction is hereby accorded to the constitution of a Departmental Committee comprising of the following to examine cases of officers/officials of School Education Department related to Unauthorized absence / overstay on leave or any other:-

1.	Special Secretary / Addl. Secretary to the Government, School Education Department	Chairman
2.	Deputy Secretary / Under Secretary to the Government, School Education Department (Dealing with the case(s))	Member
3.	Representative of Accounts Section	Member
4.	Representative of Legal Section	Member

The Committee shall be assisted by the concerned Section Officer(s) and Head Asstt. dealing with such cases.

The term of references of the Committee shall be as under:-

1. To examine cases of officials/officers of subordinate office related to the un-authorized absence/over-stay leave cases or other like cases and to make specific recommendations in such cases as may be referred to it.
2. To examine whether all pre-requisite conditions have been fulfilled prior to deciding authorized/un-authorized period of absence.
3. To examine whether concerned Head of Department has furnished specific proposal/recommendation alongwith documentary evidence.
4. To examine the intent of recommending permissions to undergo higher studies by any officer / official prior to formal approval / sanction of leave by the Competent Authority.
5. To submit its recommendations based on proper rationale, reasonable justification & documentary evidence.

By order of the Government of Jammu and Kashmir.

Sd/-

(Alok Kumar)IRS

Principal Secretary to the Government

Dated:- 24.04.2023

No:-Edu-Lect/124/2022-01

Copy to the:-

1. Joint Secretary, J&K, Ministry of Home Affairs, Government of India.
2. Director School Education, Jammu /Kashmir

File No. Edu-Lect/124/2022-01-SCHOOL EDUCATION DEPARTMENT (Computer No. 7060329)
2222324/2023/9/School Education (N) to School Education Department.

4. Director Finance, School Education Department.
5. OSD to Advisor (B) to the Hon'ble Lieutenant Governor, J&K UT.
6. Deputy Secretary (M) to Government, School Education Department.
7. Private Secretary to Principal Secretary to Government, School Education Department.
8. I/c website.
9. Assistant Law Officer, School Education Department.
10. Government Order file (w.2.s.c).



(Abhishek Abrol) JKAS,
Deputy Secretary to the Government,
School Education Department

28/04/23