



Government of Jammu and Kashmir  
School Education Department  
Civil Secretariat, Srinagar/Jammu

**Subject: Appointment of Multitasking Staff (Orderlies) in the J&K School Education (Subordinate) Service.**

- Reference: i. O.M No.GAD/MTG0RBIV/01/2023 (E- 7098912) Dated: 04.01.2024 from General Administration Department.  
ii. U.O.No. GAD-ADM0III/71/2024-09-GAD (CC 7451336) Dated 15.04.2024 from General Administration Department.  
iii. Letter No. JKSSB-SD/38/2022-06 (E-7094885) dated 04.10.2023 from J&K Services Selection Board.

**Government Order No. 220-JK (Edu) of 2024.**  
**D a t e d : 23 .04. 2024.**

In continuation to Government Order No. 303-JK(Edu) of 2023 dated 20.09.2023 and on the recommendations of the J&K Services Selection Board, sanction is hereby accorded to the appointment of following candidates as Multitasking Staff (Orderlies) in the J&K School Education (Subordinate) Service in the Pay Level SL-1 (14800-47100), notionally w.e.f. 20.09.2023:

| S.No. | Name            | Parentage          | Address                                 | Selection Category |
|-------|-----------------|--------------------|---|--------------------|
| 01.   | Inayat Nazir    | Nazir Ahmad Malik  | 101 Malik Mohalla Sonapah, Budgam.      | EWS                |
| 02.   | Asif Ahmad Khan | Pervaiz Ahmad Khan | 2 Ward Number 6 Ahtishampora Baramulla. | PSP                |

The above appointees shall report to the office of the Chief Education Officer, Budgam, as per Cadre allotted by J&K SSB within a period of twenty one (21) days from the date of issuance of this order failing which they shall forego their right to appointment, and the same shall be deemed to have been cancelled ab-initio without any further notice.

The appointees shall be allowed to join only on the production of the following documents (in original) to be verified subsequently:-

- Academic/Qualification Certificate.
- Matriculation/Date of Birth Certificate.
- Health Certificate from the concerned Chief Medical Officer of the District.
- Domicile Certificate issued by the Competent Authority.
- Valid relevant Category Certificate, if any applicable.

The appointment of the above candidates shall further be subject to the following conditions:

- The appointees shall furnish an Undertaking in the shape of an Affidavit as per format enclosed.
- That if the candidate has taken loan for self employment from DIC/Employment Department, to be ascertained from the District Industries Centre (DIC) and District Employment & Counseling Centre of the domicile District, he/she shall relinquish the proprietorship of unit/enterprise and also stakes, if any, in such self-employment unit/enterprise before joining the Government service. He/she shall be required to repay the entire loan liability in suitable

- EMIs to be worked out by the DDO concerned from his/her salary. DDO concerned shall obtain an affidavit from the concerned appointee regarding both relinquishment of proprietorship and stakes, if any, in such a self-employment unit/enterprise and recovery to be made and also personally monitor its recovery.
- iii) The salary of the appointees shall not be drawn and disbursed to them unless the satisfactory reports in respect of genuineness of Qualification/Date of Birth/Relevant Category Certificate is received from the concerned Authorities/Agency.
  - iv) The appointees shall be on probation for a period of two years.
  - v) The appointment of the candidates shall be governed by the "New Pension Scheme" as notified vide SRO-400 of 2009 dated 24.12.2009.
  - vi) The inter-se-seniority of the appointees in the J&K School Education (Subordinate) Service shall be determined as per the J&K Civil Services (Classification, Control and Appeal) Rules, 1956 as well as merit of J&K SSB.
  - vii) The appointment of the above appointees shall be cancelled ab-initio, if it is found that they possess higher qualification than the prescribed one at any stage and they shall also be liable for criminal prosecution under law.
  - viii) The appointment of the above appointees shall be subject to outcome of writ petition(s), if any, pending before Competent Court of Law.

**By order of the Government of Jammu and Kashmir.**


**Sd/-**  
**(Dr. Piyush Singla) IAS**  
Administrative Secretary,  
School Education Department

No: Edu-NG K/671/2023-01

Dated: 23-04-2024

Copy to:-

1. Joint Secretary (Jammu & Kashmir), Ministry of Home Affairs, Government of India.
2. Commissioner /Secretary to the Government, General Administration Department.
3. Chief Electoral Officer, J&K.
4. Director, Archives, Archaeology and Museums, J&K.
5. Director, Information, J&K, with the request to publish the order in two leading News Papers both at Srinagar and Jammu for information of the concerned.
6. Director, School Education, Kashmir/Jammu.
7. Secretary, J&K Services Selection Board.
8. OSD to the Hon'ble Advisor (B).
9. Chief Education Officer, Budgam.
10. PA to Administrative Secretary, School Education Department.
11. I/C Website, School Education Department.
12. Concerned candidates for information and compliance.
13. Government Order file/Monday Return.

  
(Masood Ahmed Wani)  
Deputy Secretary to the Government



## Affidavit

I, \_\_\_\_\_ S/o,D/o,  
Shri \_\_\_\_\_ Aadhaar  
No. \_\_\_\_\_ do hereby undertake as under:-

1. That, if on verification, my qualification/Date of Birth/Reserved Category Certificates from the concerned issuing authorities is found fake/forged, my appointment as MTS (Orderly) in the J&K School Education (Subordinate) Service shall be deemed to have been cancelled ab-initio;
2. That, I have no criminal records and do not face any criminal proceedings in any Court of Law. If this is found to be incorrect, I shall be liable for removal from the provisional appointment as Multitasking Staff (Orderly) in the J&K School Education (Subordinate) Service;
3. That, if at any later stage, it is found that I am in possession of lower/higher than the prescribed qualification, my appointment as Multitasking Staff (Orderly) shall be liable for cancellation;
4. That, in case any statement as at (1) to (3) above is proved to be false, I shall be liable for disciplinary proceedings under law.

Deponent

Verification:-

The averments mentioned hereinabove are true and correct to the best of my knowledge and belief and nothing has been concealed therein.



Deponent