

File No. Edu-NG K/102/2023-01-SCHOOL EDUCATION DEPARTMENT (Computer No. 7111546)  
3629435/2024/O/o Clerical Hall-SED  
Government of Jammu and Kashmir  
**SCHOOL EDUCATION DEPARTMENT**  
Civil Secretariat, J&K

- Subject: Appointment of Multitasking Staff (Orderlies) in the J&K School Education (Subordinate) Service.
- Reference: i). O.M No.GAD/MTG0RBIV/01 12023 (E- 7098912) Dated: 26.09.2023 from Monitoring Section, General Administration Department.
- ii). Letter No. JKSSB/755/2022-05 (7048574) dated 28.07.2023 from J&K Services Selection Board.

**Government Order No. 03 -JK (Edu) of 2024.**  
**D a t e d: 03 .01. 2024.**

In continuation of Government Order No: 1487- JK(Edu) of 2021 dated 21.10.2021 and on the recommendations of the J&K Services Selection Board, sanction is hereby accorded to the appointment of following candidates as Multitasking Staff Orderlies in the J&K School Education (Subordinate) Service in the Pay Level SL-1 (14800-47100), notionally w.e.f 21.10.2021:-

S.No.	Name Mr./Ms.	Parentage	Address	Category
01.	Saaqib Ashraf	Mohammad Ashraf Shah	Jamia Mohalla Vehil Shopian	OM
02.	Zahid Younus	Mohd Younus Bhat	41 Herpora Cheramarg Zainapora Shopian	OM

The appointees shall join in the office of the Chief Education Officer, Shopian, within a period of twenty one (21) days from the date of issuance of this order failing which they shall forego their right to appointment, and the same shall be deemed to have been cancelled ab-initio without any further Notice.

The appointees shall be allowed to join only on the production of the following certificates (in original), which shall be verified subsequently:-

- i. Academic/Qualification Certificate.
- ii. Matriculation/Date of Birth Certificate.
- iii. Health Certificate from the concerned Chief Medical Officer of the District.
- iv. Domicile Certificate issued by the Competent Authority.
- v. Valid relevant Category Certificate, if any applicable.

The appointment of the above candidates shall further be subject to the following conditions:-

- a. The appointees shall furnish an Undertaking in the shape of an Affidavit as per Annexure-A to this Order.

  
03.01.24



- b. If the candidate has taken loan for self employment from DIC/Employment Department, same is to be ascertained from the District Industries Centre (DIC) and District Employment & Counseling Centre of the District of domicile. The appointee shall relinquish the proprietorship of unit/ enterprise and also stakes, if any, in such self-employment unit/enterprise before joining the Government service and shall be required to repay the entire loan liability in suitable EMIs to be worked out by the DDO concerned from his/her salary. DDO concerned shall obtain an affidavit from the concerned appointee regarding both relinquishment of proprietorship and stakes, if any, in such a self-employment unit/enterprise and recovery to be made and also personally monitor its recovery.
- c. The salary of the appointees shall not be drawn and disbursed to them unless the satisfactory reports in respect of genuineness of Qualification/Date of Birth/Relevant Category Certificate is received from the concerned Authorities/Agency.
- d. The appointees shall be on probation for a period of two years.
- e. The appointment of the candidates shall be governed by the "New Pension Scheme" as notified vide SRO-400 of 2009 dated 24.12.2009.
- f. The inter-se-seniority of the appointees in the J&K School Education (Subordinate) Service shall be determined as per the J&K Civil Services (Classification, Control and Appeal) Rules, 1956.
- f. The appointment of the above appointees shall be cancelled ab-initio, if it is found that they possess higher qualification than the prescribed one at any stage and they shall also be liable for criminal prosecution under law.
- g. The appointment of the above appointees shall be subject to outcome of writ petition(s), if any, pending before Competent Court of Law.

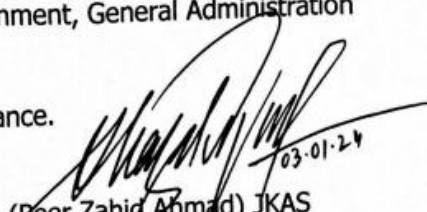
By order of the Government of Jammu and Kashmir.

**Sd/-**  
(Alok Kumar) IRS  
Principal Secretary to the Government

No. Edu-NG K/102/2023-01  
Copy to:-

Dated: 03 -01-2024

1. Joint Secretary (Jammu & Kashmir), Ministry of Home Affairs, Government of India.
2. Director, Archives, Archaeology and Museums, J&K.
3. Director, Information, J&K, with the request to kindly get this order published in two leading News Papers both at Srinagar and Jammu for information of the concerned.
4. Director, School Education, Kashmir.
5. Secretary, J&K Services Selection Board.
6. Special Assistant to the Hon'ble Advisor (B).
7. Chief Education Officer, Shopian.
8. Pvt. Secretary to Principal Secretary to Government, School Education Department.
9. Pvt. Secretary to Commissioner/Secretary to Government, General Administration Department.
10. I/C Website, School Education Department.
11. Concerned candidates for information and compliance.
12. Government Order file/Monday Return.

  
(Peer Zahid Ahmad) JKAS  
Deputy Secretary to the Government

Annexure-A to Government Order No.03-JK(Edu) of 2024 dated: 03. 01.2024  
undertake as under:-

**Affidavit**

I, \_\_\_\_\_ S/o, D/o, Shri \_\_\_\_\_ Aadhaar  
No. \_\_\_\_\_ do hereby as under:-

1. That, if on verification, my qualification/Date of Birth/Reserved Category Certificates from the concerned issuing authorities is found fake/forged, my appointment as Orderly in the J&K Secretariat (Subordinate) Service shall be deemed to have been cancelled ab-initio. Verification:

2. That, I have no criminal records and do not face any criminal proceedings in any Court of Law. If this is found to be incorrect, I shall be liable for removal from the provisional appointment as Multitasking Staff (Orderly) in the J&K Secretariat (Subordinate) Service;

3. That, if at any later stage, it is found that I am in possession of lower/higher than the prescribed qualification, my appointment as Multitasking Staff (Orderly) shall be liable for cancellation;

4. That, in case any statement as at (1) to (3) above is proved to be false, I shall be liable for disciplinary proceedings under law.

Deponent

The averments mentioned herein above are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Deponent