

**Government of Jammu and Kashmir  
School Education Department  
Civil Secretariat, Jammu/Srinagar.**

**Subject: - Constitution of a committee to examine the Stepping up of pay Cases pertaining to the subordinate HoDs of the School Education Department.**

**Government Order No.: 522-JK (Edu) of 2024  
Dated: 09-12-2024**

Sanction is hereby accorded to the constitution of a committee with the following composition to examine the Stepping Up of Pay cases pertaining to the subordinate HoDs of the School Education Department:

Director Finance, School Education Department.	Chairman
Chief Accounts Officer, Directorate of School Education, Kashmir.	Member
Chief Accounts Officer, Directorate of School Education, Jammu.	Member
Assistant Accounts Officer, School Education Department.	Member

The committee shall co-opt any member for assistance during the process. The concerned HoDs shall provide all the requisite details to the committee for effective examination of the cases, so that the desired outcome is achieved within the shortest possible time frame. Thus, mitigating the financial loss being suffered by the incumbents, who have applied for stepping up of their pay.

Terms of Reference:

- To examine the stepping up of cases in-depth and furnish explicit recommendations to the School Education Department case-wise for final disposal.
- To take up the cases on first come first serve basis i.e. by order of their submission to the School Education Department.

**By order of the Government of Jammu and Kashmir.**

*Sd/-*  
**(Suresh Kumar Gupta), IFS**  
Principal Secretary to Government,  
School Education Department.

Dated: 09-12-2024

**No. Edu-Actt0SUC/33/2024(7484994)**

**Copy for information & necessary action to the:**

- Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
- Director School Education Kashmir.
- Director School Education Jammu.
- OSD to Hon'ble Minister for School Education Department.
- PA to Principal Secretary to the Govt. School Education Department for information of Principal Secretary School Education Department.
- Government Orders file (w.2.s.c).
- File/Master file.

  
**(Kulbhushan Kumar), JKAS**  
Director Finance,  
School Education Department