

**Government of Jammu and Kashmir
School Education Department
Civil Secretariat, J&K.**

Subject: Sanction of Leave Travel Concession (Carryover) in favour of Mr. Rouf Ahmad Dar, Junior Assistant, School Education Department.

**Government Order No. 546-JK(Edu) of 2024
Dated: 16 .12.2024.**

In terms of Jammu and Kashmir Civil Services (Leave Travel Concession) Rules, 2019 notified vide S.O 22 of 2019 dated 03.02.2019, sanction is hereby accorded to the grant of 10 days Leave Travel Concession for the Block 2020-2023 (carry over), in favour of Mr. Rouf Ahmad Dar, Junior Assistant, School Education Department w.e.f 16-12-2024 to 25-12-2024 to visit Agra, along with his family with permission to leave the station.

During the period of leave Mr. Bilal Ahmad Ganai Jr. Assistant shall look after his work in addition to his own duties till the official resume his duties.

The sanction however, shall be subject to the following terms and conditions:-

1. The claim is covered under S.O 22 dated 03-12-2019.
2. The official or his dependents has not availed such concession earlier during the LTC block 2020-2023.
3. Entry to this effect is recorded in the service book of the official.
4. The dependence of family members on the official is established under rules.
5. Journey to Agra is performed by the shortest route.
6. The entitlement is regulated by the concerned Drawing and Disbursing Officer under rules.
7. Subject to the sanctioning of the leave by the Department.

By order of the Government of Jammu and Kashmir.

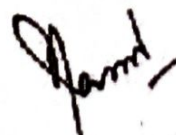
**Sd/-
(Suresh Kumar Gupta), IFS
Principal Secretary to the Government
School Education Department**

No: Edu-Adm/195/2022-01 (7083788)

Dated: 16 .12.2024

Copy to the:-

1. Commissioner/Secretary to the Government, General Administration Department.
2. Director Finance, School Education Department with the request to make necessary entries in the service book.
3. OSD to Hon'ble Minister for School Education Department.
4. Private Secretary to Principal Secretary to the Government, School Education Department
5. I/c website, School Education Department.
6. Concerned Official.
7. Government Order file/Stock file.


(Masood Ahmad Wani)
Deputy Secretary to the Government